CITY of NORTH OLMSTED
Mayor Kevin M. Kennedy

Jeffrey A. Grusenmeyer, Building Commissioner | Division of Building

A 5200 Dover Center Road | North Olmsted, Ohio 44070 **P** 440-777-8000 **F** 440-777-5889

LEASING PERMIT APPLICATION
(One, Two & Three Unit Residential Rental Property)

♦ $60.00 Single Family ♦ $80.00 Two Family ♦ $100.00 Three Family

Make checks payable to City of North Olmsted

OWNERSHIP INFORMATION;

Address(es) of Rental Property Units:_____

Owner of Property: _____ Phone: _____

Mailing Address of Owner: _____

Statutory Agent of Owner: _____

Rental Agent or Manager (if any): _____

Agent/Manager Phone: _____

TENANT INFORMATION:

No. of Dwelling Units: _____ No. of Off-Street Parking Spaces Available: _____

Description of Dwelling Units:

Unit #1	**Square Footage**
____ # of Bedrooms	_____;_____;_____;_____
____ Kitchen	_____
____ Dining Room	_____
____ Living Room	_____
____ Family Room	_____
____ # of Baths	_____
____ Basement	_____
____ Other Rooms	_____

Unit #2	**Square Footage**
____ # of Bedrooms	_____;_____;_____;_____
____ Kitchen	_____
____ Dining Room	_____
____ Living Room	_____
____ Family Room	_____
____ # of Baths	_____
____ Basement	_____
____ Other Rooms	_____

Unit #3	**Square Footage**
____ # of Bedrooms	_____;_____;_____;_____
____ Kitchen	_____
____ Dining Room	_____
____ Living Room	_____
____ Family Room	_____
____ # of Baths	_____
____ Basement	_____
____ Other Rooms	_____

INDIVIDUAL TENANT INFORMATION – UNIT 1 (Required)

Provide the Names of All Occupants over the Age of 18:

_____
_____
_____

State the Number of Occupants under the Age of 18: _____

INDIVIDUAL TENANT INFORMATION – UNIT 2 (Required)

Provide the Names of All Occupants over the Age of 18:

_____
_____
_____

State the Number of Occupants under the Age of 18: _____

INDIVIDUAL TENANT INFORMATION – UNIT 3 (Required)

Provide the Names of All Occupants over the Age of 18:

_____
_____
_____

State the Number of Occupants under the Age of 18: _____

_____ **If the property is not a rental property, initial here and sign below.**

I certify that the information given herein is true and complete to the best of my knowledge.

_____ _____
Signature of Owner(s) *Date*

Address of Subject Property: _____