

North Olmsted Parks and Recreation- Employment Opportunities

The North Olmsted Parks and Recreation Department is looking for enthusiastic, outgoing people for several part time positions. Part time employees can work up to 25 hours per week. The following positions are available: Skate Guard, Life Guard, Learn to Skate Instructor, Water Safety Instructor, Child Care Attendant, Fitness Class Instructors, Front Desk Attendant and Building Manager. Please see the descriptions below and if you are interested please download an application and turn it in to the front desk at the recreation center.

Skate Guard

Skate Guards manage the safety of the individuals during the open skate sessions. Skate guards manage the skate rental area, set up the rinks with needed equipment, assist patrons with skates, assist patrons on ice as needed, assist with injuries, return skates to rental area after the skate and clean up the rink area. Interested persons must be able to skate around the rink and assist others if needed, be 16 years of age or older and be available evenings and weekends.

Life Guard

Life Guards will provide a safe aquatic environment for all people by knowing and understand the pool safety policies and enforcing them in a courteous manner. They will keep the pool area free of all hazards and perform maintenance duties as assigned. Interested candidates must have a current life guard certificate and be 16 years of age or older. Early morning, day time, evening and weekend shifts available.

Child Care Attendant

Child Care Attendant is responsible for supervising children whose parents are in the facility participating in classes and/or activities. This position is responsible for providing a fun and safe experience for all children in Tot Town. Experience with children in a child care facility or experience in baby-sitting. This staff member must demonstrate experience and competency in customer service skills, current CPR certification, good verbal and written communication and be 18 years of age or older.

Learn to Swim Instructor

Learn to Swim Instructor must be able to demonstrate skills and explain them clearly to class members. Classes take place during weekday and Saturday mornings. Must work within class structure to enable all students to improve endurance, stroke refinement and succeed at their own levels. Reports to class in enough time to set-up and tear down all equipment and be dressed in approved attire. Evaluate each participant verbally and written and records on a certificate to be presented to parents at the completion of the session.

Building Manager

The Building Manager makes sure everything is running smoothly during their shift. Managers must be aware of the schedule for each area of the building and each staff schedule. They are responsible for set up and tear down for all programs and events happening during their shift. They work hand in hand with the Maintenance staff on duty to maintain a smooth operation for all patrons. Evening and weekend help needed.