



**CITY of  
NORTH  
OLMSTED**

**APPLICATION FOR PLAN APPROVAL AND GENERAL BUILDING PERMIT  
COMMERCIAL PROJECTS**

North Olmsted Division of Building  
5200 Dover Center Road, North Olmsted, Ohio 44070  
P: (440) 777-8000 F: (440) 777-5889

<b>TYPE OF PROJECT</b>	<b>SCOPE OF PROJECT (*Additional form required by MEP/FA Contractor)</b>		
New Commercial Building	Building	Roof	HVAC*
Addition/Alteration	Fence	Sign	Plumbing*
Building Demolition	Industrialized Unit	Paving	Electrical*
	Suppression/Sprinkler System*		Fire Alarm*

**PROJECT/BUILDING LOCATION**

Business/Tenant Name:

Phone:

Email:

Street Address:

Is this project/building located within the flood plain? Yes\* No  
\*Work in the flood plain may require a flood plain permit application

**BRIEF DESCRIPTION OF THE SCOPE OF WORK COVERED UNDER THIS APPLICATION**

**BUILDING OWNER INFORMATION**

Name of Owner:

Attention:

Street Address:

City:

State:

Zip Code:

Phone:

Email:

If a corporation, name of individual authorized to act on behalf of corporation:

Title:

Signature of individual listed above. The contractor and design professional listed below are authorized to act as the owner's representative per the OBC.

X \_\_\_\_\_

**CONTRACTOR INFORMATION**

Name of Contractor:

Attention:

Street Address:

City:

State:

Zip Code:

Phone:

Email:

If a corporation, name of individual authorized to act on behalf of corporation:

Title:

Signature of individual listed above.

X \_\_\_\_\_

**DESIGN PROFESSIONAL IN RESPONSIBLE CHARGE (OBC 106.2.1)**

Name:		Ohio Registration No:	
Street Address:	City:	State:	Zip Code:
Phone:	Email:		
Architect	Engineer	Fire Protection System Designer	
Signature of registered design professional in responsible charge OBC 106.2.1. X _____			

**GENERAL BUILDING INFORMATION****Information applies to the entire building, not just the construction area.**

## Building Information:

Current Use Group(s): \_\_\_\_\_ Proposed Use Group(s): \_\_\_\_\_  
Mixed Use Groups? No Yes Separated Non-Separated  
Construction Type \_\_\_\_\_ Building Height (ft.) \_\_\_\_\_ Number of Stories \_\_\_\_\_  
Occupant Load \_\_\_\_\_ Storage Height (ft.) \_\_\_\_\_ Storage Aisle Width (ft.) \_\_\_\_\_

## Fire Protection Systems: (Enter the type of system such as NFPA 13, NFPA 72, etc., if known. Enter N/A if not applicable)

Building Sprinkler System \_\_\_\_\_ Sprinkler Demand at base of Riser (PSI) \_\_\_\_\_  
Limited Area Sprinkler System \_\_\_\_\_ Type 1 Hood Suppression \_\_\_\_\_ In-Rack Sprinkler System \_\_\_\_\_  
Building Fire Alarm System \_\_\_\_\_ Fire Detection System \_\_\_\_\_ Smoke Detection System \_\_\_\_\_

Estimated Project Cost \$ \_\_\_\_\_

Alteration (sf) \_\_\_\_\_  
Addition (sf) \_\_\_\_\_  
Total Area of Work or Project (sf) \_\_\_\_\_

**CERTIFICATION OF APPLICANT**

Applicant is: Contractor Owner Design Professional

I certify that I am the Owner Representative of the Owner

All information contained in this application is true, accurate, and complete to the best of my knowledge. All official correspondence in connection with this application should be sent to my attention at the address shown above.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

\*Drawings sufficient to satisfy OBC 106.1 or as required to fully describe the proposed improvement if not governed by the OBC shall be submitted with this application. Plan review fees due at time of submission, including applicable engineering plan review deposits.

**FENCES AND SIGNS****Please fill out the required additional information on page 3 of this application.****OFFICIAL USE ONLY**

Application/Permit Number \_\_\_\_\_ Issued Date: \_\_\_\_\_

Permit Cost \$ \_\_\_\_\_ Plan Review Cost \$ \_\_\_\_\_

Eng. Plan Review Deposit \$ \_\_\_\_\_

**COMPLETE SECTIONS BELOW FOR PROJECTS AS APPLICABLE**

**FENCE**

Type of fence: \_\_\_\_\_  
 Total Length (ft.) \_\_\_\_\_ Maximum height (ft.) \_\_\_\_\_  
 Provide dimensioned site plan of fence installation and picture or drawing description of fence.

**SIGNS**

\_\_\_\_\_ Initial here to waive plan review until zoning approval is obtained in order to avoid the possibility of multiple plan review fees resulting from changes made to the application.

Primary Street Lot Frontage (lf) \_\_\_\_\_ Secondary Street Lot Frontage (lf) \_\_\_\_\_  
 Tenant or Unit Frontage (lf) \_\_\_\_\_ Total Building Frontage (lf) \_\_\_\_\_  
 Installation Cost \$ \_\_\_\_\_ Cost of Signs \$ \_\_\_\_\_ Total Cost \$ \_\_\_\_\_

Plans shall be provided to adequately describe the proposed sign installation. The plans shall designate the signs individually (e.g. Sign A, Sign B, etc.) which shall be used to complete the signage computation below. In order to determine compliance, sizes of existing signs to remain shall be provided in the computation.

**SIGN COMPUTATION**

Sign Designation	New	Existing	Sign Type							Height (ft.)	Width (ft.)	Total SF (sf)
			Ground	Wall	Canopy	Window	Flag	Banner (Temp Only)	Check if Temporary Only			
Sign A												
Sign B												
Sign C												
Sign D												
Sign E												
Sign F												
Sign G												
Sign H												
Sign I												

Total New Sign Area (sf) \_\_\_\_\_

Total All Sign Area (sf) \_\_\_\_\_