



APPLICATION FOR RENTAL LICENSE AND NON-RENTAL STATEMENT: 1-3 Family Dwelling

Property address(es): _____, North Olmsted, Ohio 44070

- To submit an **application for rental license**, complete sections 1, 2, 3 and 5 and submit the completed application with the applicable permit fee. License fees are \$60 Single Family, \$80 Two Family, and \$100 Three Family dwellings. Make checks payable to the City of North Olmsted.
- To submit a **non-rental statement** (if the dwelling is not a rental unit as defined in NOCO 1319) complete sections 1, 4 and 5 and submit the completed statement along with an explanation as noted below.

Section 1-Property Owner of legal record:

Name: _____ PH _____ Cell _____ Email _____

Physical address: Street _____ City _____ State _____ Zip _____
(must be the actual physical street address where Corporate Officer/Owner resides and may **not** be a PO box)

Mailing address: Street _____ City _____ State _____ Zip _____
(if different than physical address, may be a PO box)

Ohio Statutory Agent: (If a limited partnership, corporation, limited liability company, or foreign corporation) or General Partner to receive notices (if Owner is a General Partnership)

Name: _____ PH _____ Cell _____ Email _____

Address: Street _____ City _____ State _____ Zip _____

Section 2-Agent or Manager: Company name: _____

Contact: _____ PH _____ Cell _____ Email _____

Address: Street _____ City _____ State _____ Zip _____

Section 3-Rental Property Information:

Name(s) of each person(s) residing in each rental unit as of the date of application (if occupied):

(attach a separate sheet with list if required) Number of Rental Units on Property _____

Provide the address of all other rental units owned or managed by the Owner and located in the City of North Olmsted. This provision includes disclosure of all properties titled to an entity, regardless of name, that the applicant and/or owner has an interest in. For example, an owner who has a legal interest in multiple corporations that, in turn, hold title to multiple rental units must disclose the existence of all rental units in North Olmsted, regardless of legal title.

Street address(es) of all other rental properties owned or managed by the Owner within the City of North Olmsted:

(attach a separate sheet with list if required) [] _____ check and initial if there are no other rental properties

Section 4-Non-Rental Statement:

Neither money or other valuable consideration is paid for the occupancy of the dwelling unit by one or more nontransients, and it is not occupied as a condition or part of an employment or other similar arrangement. Provide any explanation of why the dwelling is not a rental unit even though it does not appear to be Owner occupied. _____ (attach a separate sheet with explanation if required)

Section 5-Acknowledgement:

Any person or corporation failing to register a rental property, violating provisions of Chapter 1319 (Licensing of Rental Units and Transient Rental Regulations), or submitting this application with false or misleading information is guilty of violating Chapter 1319 of the North Olmsted Codified Ordinances, a misdemeanor of the fourth degree, and subjected to a penalty of up to thirty (30) days in jail and a fine up to \$250.00 for each day of the violation.

I certify that the information given herein is true and complete to the best of my knowledge.

Owner/Statutory Agent/General Partner Signature Printed Name and Title of Owner/Statutory Agent/General Partner Date