



## **COVID-19 Temporary Signs on Non-Residential Property Policy**

In order to assist in facilitating our businesses in notifying the public of operations during the current pandemic, the following COVID-19 Temporary Signs on Non-Residential Property Policy shall be effective immediately and remain in effect until the COVID-19 restrictions are lifted by the State of Ohio.

**The requirements under 1163.34 (B)(3) will be modified as follows:**

- (a) The requirement for an application or permit is waived.**
- (b) Each grade level building unit shall be permitted one sign and a property shall not be limited to three.**
- (c) Signs shall be permitted until the COVID-19 restrictions are lifted by the State.**

All other requirements of the ordinance remain in effect. The pertinent section of Chapter 1163 regarding Temporary Signs on Non-Residential Property is printed in full below with policy comments. Questions regarding this policy may be directed to Director of Planning and Community Development Kim Lieber [lieberk@north-olmsted.com](mailto:lieberk@north-olmsted.com) or Building Commissioner Jeffrey Grusenmeyer [grusenmeyerj@north-olmsted.com](mailto:grusenmeyerj@north-olmsted.com).

### **1163.34 Temporary Signs**

#### **B. Temporary Signs on Non-Residential Property.**

1. Regulations applicable to all temporary signs on non-residential property, except as regulated by 1163.34(b)(4):
  - a. Type: The only types of temporary signs that are permitted are ground signs, wall signs and banners. All other types of temporary signs are prohibited.
  - b. Location: Temporary ground signs shall not be permitted within five (5) feet of the right-of-way, nor shall they be permitted in any required parking area, drive or loading area. Temporary signs shall comply with all provisions of 1163.17. Temporary wall signs shall not extend more than six (6) inches from any wall or structure upon which they are erected. No signs shall be attached to light poles, fixtures, mechanical equipment, fences, dumpsters, or landscaping. No signs shall be attached to any permanent sign or sign base.
  - c. Maximum Area: Ground signs shall be a maximum of twelve (12) square feet per side and twenty four (24) square feet total area. Wall signs shall be building mounted single-faced signs and shall not exceed twenty (20) square feet in area. Banners shall be building mounted single-faced signs and shall not exceed twenty (20) square feet in area.
  - d. Maximum Height: Ground signs shall be a maximum of six (6) feet above grade. Walls signs and banners shall not be attached to any roof or roof element and must be a minimum of two (2) feet below the top of the surface to which they are attached.
  - e. Design: Temporary signs must be professional in appearance and fabricated from durable and weatherproof materials.
  - f. Illumination of temporary signs is prohibited.
  - g. Changeable copy/text is prohibited on temporary signs.
2. Additional regulations applicable to temporary signs advertising approved development under construction, the improvement, sale or lease of property that are erected on non-residential property:

- a. Maximum Number Permitted: One sign per street frontage is permitted, but not to exceed two.
- b. Maximum Permitted Duration: Must be removed one (1) week after sale of real estate, the full occupancy of all leased space, or the completion of improvement.
3. Additional regulations applicable to temporary signs erected on non-residential property that do not advertise approved development under construction, the improvement, sale or lease of property:
  - a. Permit: A permit sticker shall be obtained from the Building Department identifying dates the sign is permitted to be displayed. Permit stickers must be attached to the sign when the sign is installed. A separate permit is required for each sticker granted. No more than two stickers may be issued to any building unit in the same calendar year. A scaled diagram of the sign(s) including description of materials, fee, and application signed by the property owner shall be submitted to the Building Department as part of the permit application. The requirement for a permit is waived under the policy.
  - b. Maximum Permitted Number:
    - i. Single Occupancy Building: One sign per street frontage is permitted, but not to exceed two.
    - ii. Multiple Occupancy Building: One sign per building unit, but not to exceed three such signs on the property at one time. **Each grade level building unit shall be permitted one sign and a property shall not be limited to three under the policy.**
  - c. Maximum Permitted Duration: Signs shall be permitted for a maximum of thirty (30) days from the date of permit approval or the duration of the activity or service, whichever is less. All signs shall be removed no later than one (1) week after the completion of the activity or service being advertised. **Signs shall be permitted until the COVID-19 restrictions are lifted by the State.**
4. Non-commercial opinion signs on non-residential property: All parcels are permitted up to three (3) non-commercial opinion signs no earlier than thirty (30) days before an election and shall be removed no later than one (1) week following the election. Such signs shall not exceed eight (8) square feet in area per face, not exceed four (4) feet in height above grade, and shall be set back a minimum of five (5) feet from every right of way. Non-commercial opinion signs may not be illuminated.