

Portable Storage Containers (PODS) Requirements

“Portable Storage Container” means any container designed for the temporary storage of personal property, which is typically rented to owners or occupants of property for their storage use and which is delivered and/or removed by truck or trailer.

- (1) No person shall place a portable storage unit on private property without first obtaining a “no charge” permit from the Building Department. Each container will be issued a placard that must be prominently displayed indicating the date of placement and removal.
- (2) Only one unit is permitted on a property.
- (3) The size of any portable storage container shall not exceed sixteen (16) feet in length by eight (8) feet in width by eight (8) feet in height.
- (4) Any portable storage container must be located on a driveway or other hard surfaced area.
- (5) Portable storage containers shall be not located in the 50 ft. front setback (from inside the edge of the sidewalk), or 10 ft. from side property line. If not feasible, as close to the front setback line as possible.
- (6) Portable storage containers may be placed on a property for up to thirty (30) days. The Building Official may permit the placement of a portable storage container on a property for more than thirty (30) days, provided the property owner has an active building permit or has demonstrated that extenuating circumstances exist to justify the extension.
- (7) In addition to the required placard, no more than one sign to be displayed on any portable storage container.
- (8) Any portable storage container shall be free of dents, rust and/or graffiti and shall be maintained in good condition.

Requirements for Permit:

- 1) Letter from homeowner requesting portable storage container and how long they intend to have it on their property.
- 2) Site plan of the affected area (front portion of structure, driveway, sidewalk, property lines, etc. – scale 1” = 10’) showing the placement of the portable storage container. An inspection to be made to confirm compliance with setback requirements.

Once approved by Building Commissioner and/or Assistant Building Commissioner, a placard is issued to property owner with address and expiration date filled in.

Final inspection is made after 30 days (expiration date) to confirm removal.