



REQUIRED INSPECTIONS – DIVISION OF ENGINEERING

Date: _____ Plan Review Munis No.: _____ Contractor Initials & Date: _____

Contractor / Agent / Owner: _____

Project Address: _____

Responsible Division: Building Engineering

Required if Checked

- 901 Street or Tree Lawn Opening:** After excavation and pipe installation; approved pipe materials, joints and connections. Compacted premium bedding and backfill to subgrade elevation, formwork for proper surface layer depth/thickness.
- 903 Sidewalks:** Pre-pour to review aggregate base thickness and compaction, formwork layout and depth.
- 909 Aprons:** Pre-pour to review aggregate base thickness and compaction, formwork layout and depth. Curb cutting and replacement per city standard if applicable.
- 911 Storm and/or Sanitary Sewers:** Pre-backfill to review approved bedding material, pipe materials, including joints, connections and backfill material.
- 911 Storm and/or Sanitary Sewer Tap-in at City Main:** Pre-backfill to review approved bedding material, pipe materials, including joints, connections and backfill material.
- 927 Erosion & Sediment Control (E&SC):** Required measures shall be installed prior to any earth disturbing activity, including tree clearing. A pre-construction meeting with the Division of Engineering is required prior to earth disturbing activity.
- 931 Grading & Surface Water Drainage, Landscaping/Sodding:** Upon subgrade completion to review approved and natural or established drainage pattern is maintained and not changed to adversely affect neighboring properties.
- Other:**
- Final**
 - Street or Tree Lawn Opening, Sidewalks, Aprons, Grading/Landscaping:** Required surface restoration, such as concrete or asphalt mix, reinforcing, joint spacing, sealer, top soil, seed and mulch.
 - Storm and/or Sanitary Sewers & Tap-ins:** Required test tees, clean-outs, Inlets and surface restoration.
 - Erosion & Sediment Control (E&SC):** Stabilization (min. 70% of project) and proper removal and disposal of required measures.
 - Dropping Materials on Streets (Street Cleaning):** Periodically throughout project duration. Contractor call not required (Section 1341).
- 1321.05 Re-inspection Fees:** If an inspection is requested and for any reason the work is found unsatisfactory or incomplete, a fee is assessed in the amount of \$50.00.

- **Inspections** are required to approve those portions of work listed below. Inspection does not relieve the Contractor from responsibility to comply with all codes and standards applicable to work. The Contractor shall notify and coordinate inspections with the Division of Building to provide proper documentation of the work with pictures, material delivery tickets or other documents to establish compliance, if prior approval from the City is received.
- **Safety** at the worksite is the responsibility of the Contractor and shall be in accordance with OSHA standards. The Contractor is responsible for providing barricades, warning lights, steel plates, or other safety devices required to maintain safety. Excavations shall not be left unattended, uncovered, or without sufficient protection at any time.
- **Coordination with other Utilities and Unforeseen Conditions** are the responsibility of the contractor. OUPS shall be contacted a minimum of 48 hours before digging at 1-800-362-2764.
- **Workmanship**, such as clean cutting of existing pavement, neat finishing of surfaces and complete joining of pipes is expected and may be cause for failure of any required inspection.