

**City of North Olmsted**

**Fire Prevention Bureau**

**Self - Fire Safety Inspection**

**Business Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**After Hour Emergency Phone No.** \_\_\_\_\_

**Landlord email if different** \_\_\_\_\_

**Additional Emergency contact no.** \_\_\_\_\_

**Are all exit and emergency lights in operable condition?** \_\_\_\_\_

(Checked by pressing test button on unit)

**Is there a minimum of 30 inches clear space in front of electric panels?** \_\_\_\_\_

**Are address numbers clearly visible from the street?** \_\_\_\_\_

**Do all electrical boxes and junction boxes have proper cover plates?** \_\_\_\_\_

**Is business free from extension cords being used as permanent wiring?** \_\_\_\_\_

**Have fire extinguishers been inspected and tagged by a state certified technician during an annual inspection?** \_\_\_\_\_

(Extinguishers should be an all-purpose ABC type, minimum U.L. 2A-10BC)

**Are fire extinguishers visible, accessible and properly mounted to wall?** \_\_\_\_\_

**Are exits ways and stairwells free from obstructions and combustible storage?** \_\_\_\_\_

**Is all storage at least 24 inches away from ceiling?** \_\_\_\_\_

Are **marked** exit doors free from dead bolts and capable of operation from the inside without use of key or special knowledge? \_\_\_\_\_

Is all exit door hardware in proper working order? \_\_\_\_\_

Are all ceiling tiles fixed in place? \_\_\_\_\_

Is there at least 30 inches of clearance from combustible material around hot water tanks and furnaces? \_\_\_\_\_

Are all employees aware of emergency evacuation routes and procedures? \_\_\_\_\_

If you answered "**NO**" to any of the above questions. Please explain the steps you are taking to correct the violation(s) and a date of compliance.

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Print name: \_\_\_\_\_ (person verifying information)

***\*Signature*** \_\_\_\_\_ ***\*Date*** \_\_\_\_\_

Return to:

**E-mail: fireprevention@north-olmsted.com**

**Fax: 440-777-1844**

**Mail or hand deliver: 24291 Lorain Rd. North Olmsted, 44070**

**Call 440-777-1220 for pick up.**

**Questions/Assistance: 440-777-1214**

**If you would like an inspector to assist you during your inspection, please contact us.**

Thank you for doing your part to keep North Olmsted safe for everyone.