

## Volunteer Requirements

In addition to providing quality services to our clients, we strive to provide a meaningful volunteer experience to those persons who possess a willingness to lend a helping hand to our neighbors experiencing need.

Volunteers must be age 18 or older and willing to consent to a criminal background check and a one-time drug screen as required by the City of North Olmsted and at our expense.

Due to the sensitive nature of our services and the vulnerable clients we serve, we are unable to accept the service of persons convicted of a felony or those who fail a drug screen.

Please note physical lifting suggestions in our brochure:

Light = pushing a cart and placing items on shelves. Weight up to 10#

Moderate = lifting/carrying cases or cartons, packed bags 10-25#

Heavy = lifting/moving product cases 25# and up

Most tasks require walking, bending and standing but we may have some tasks that we can adapt for your needs.



### Oxcart Pantry

26272 Butternut Ridge Road  
North Olmsted, Ohio  
440-716-4165  
Fax 440- 801-1039

Interested in volunteering? Give us a call to set up a visit and explore the opportunities. Most commitments are just a few hours each month.

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**We are here to help!**  
**You can help us to help others!**



## North Olmsted Oxcart Pantry

### Volunteer Opportunities



**City of North Olmsted, OH**  
**440.716.4165**

Welcome to the North Olmsted Oxcart Pantry!! We are conveniently located at 26272 Butternut Ridge Road in the heart of North Olmsted's historical district. Our pantry is a proud member of the Greater Cleveland Food Bank and operates under the City of North Olmsted. We are pleased to provide emergency food assistance to residents of North Olmsted who are food insecure and may be experiencing need. We do so in a warm and inviting country like setting.

We have a variety of opportunities which utilize the care of volunteers in our pantry's maintenance and operations. We think you will find getting involved in our community and interacting with our staff and clients rewarding. Please look over the areas of service and contact us to set up a visit to our facility and explore the possibilities!!



**Stocking Shelves:** If you have the ability to lift and bend, then you may enjoy keeping our shelves stocked with food. This job involves unpacking and sorting food

donations, checking condition, expiration and rotating stock. (Lifting is light to moderate; think unpacking groceries and organizing the pantry)

**Packaging Food Orders:**

Our clients can pick up food every 30 days. Clients are scheduled weekly throughout the month. Dry goods are prepacked based on a packing guide for individuals and families. This task includes ticketing and organizing food orders as well as lifting packed bags. (Lifting light to moderate; think shopping!)

**Distribution of Food:** Each week eligible clients are scheduled to pick up their food. Volunteers are needed each week to assist the staff in greeting clients, helping with the smooth flow of our patrons, and assisting clients to their car. Additionally, refrigerated and frozen items need packed per order as available. This job may include some carrying of bags and pushing carts. (Lifting none to moderate; think hostess and curbside carry outs)



**Summer Produce Distributions:** Each summer we coordinate with the Greater Cleveland Food Bank for mass produce distributions. Typically, these are off site partnered with a local church. Volunteers are needed to break down cases into

bagged produce, assist clients on site and clean up. Fast paced and outdoors, a fun way to interact with clients and neighbors. (Lifting light to heavy; think outdoor farmer's markets)

**Delivery:** Volunteers are needed to deliver food to homebound clients as needed. These clients are unable to come to our pantry and need outreach. Use of own car required. Drop off is on porch or doorstep; no unpacking or entering homes. (Lifting light-moderate; think dropping off groceries to family or friends)

**Contact us for a visit!**

The North Olmsted Food Pantry office is open every Tuesday and Thursday from 8:30 a.m. to 4:30 p.m. and on Wednesdays each week 8:30am-6pm; distributions Wednesdays 1:30-6pm. Food and financial donations are accepted during business hours.

If you are interested in exploring volunteer options at the Oxcart Pantry call us at 440-716-4165.

The North Olmsted Oxcart Pantry is a proud member of the Greater Cleveland Food Bank. In accordance with Federal law, our organization does not discriminate on the basis of race, color, national origin, sex, age or disability.

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[www.north-olmsted.com/services](http://www.north-olmsted.com/services)