

# **North Olmsted Parks and Recreation**

## **2019 Summer Camp - Job Opportunities**

**North Olmsted Parks and Recreation Department is looking for qualified applicants for our 2019 Summer Camp staff. Our summer camp is for children in grades K-8 and is held at the North Olmsted Recreation Center and one area school. Positions available are: Camp Supervisor, Camp Counselors and Lunch Helpers. Qualifications should include creativity, enthusiasm and excitability. These characteristics will ensure a successful summer camp for all of our campers.**

### **Important dates:**

**Now through – January 31, 2019: Applications accepted**

**Now through – February 28, 2019: Interviews – We are happy to accommodate candidates for an interview when they may be home for the holidays. Please indicate on your application what dates you are available.**

**March 1, 2019 – April 30, 2019: Pre Employment paperwork and drug test must be completed**

**June 5, 2019: CPR for those who need to be certified or renewed**

**June 6-7, 2019: Mandatory Training, paid day for staff.**

**June 10, 2019 – August 16, 2019: Camp. A strict policy of no more than three absentee days throughout the summer will be followed. There is no camp on July 4. This is a non paid day off for camp staff.**

### **Counselor Positions**

#### **Camp Counselors**

**Counselor A – Completed one year of College by of end 2018-2019 school year**

Counselors are responsible for a group of 10 to 15 children on a daily basis. They must ensure children's safety, manage children's behavior and act as a role model and mentor. They model constructive participation in all daily activities and work closely with the Camp Supervisors to ensure

safety of all children. Counselor A's may be paired with Counselor B's to help mentor and guide them. Counselors must be at least 18 years of age and have completed one year of college classes. All Counselors must participate in training before camp begins.

### **Counselor B – Completed Junior or Senior Year of High School by end of 2018-2019 school year**

Counselors will be responsible for a group of 10-15 children on a daily basis. They must ensure children's safety, manage children's behavior and act as a role model and mentor. They model constructive participation in all daily activities and work closely with other counselors to ensure safety of all children. Counselor B's will be paired with a Counselor A as their working partner for the summer. Counselors should be responsible, motivated students looking for a great summer work experience. Counselors must be 16 years old, possess a valid driver's license and have completed their Junior year of high school by the end of the 2018-2019 school year.

### **Counselor Interventionists – Completed one year of College by of end 2018-2019 school year**

Work one-on-one with children who are having difficulty participating in the program. Counselor Interventionists must have formal training in Social Work or Psychology and have previous experience working with children and/or young adults. Counselors will serve as a liaison with parents and help children and staff resolve conflicts appropriately. They will intervene if children are having significant behavior issues and coach other staff members in behavior management and managing groups.

### **Lunch Helpers – Age 16 or older**

Lunch helpers assist North Olmsted City School employees set up and serve lunch to campers. After lunch helpers are required to clean the lunch area including wiping tables and taking out trash. Lunch helpers work schedule is from 10am-2pm each day.