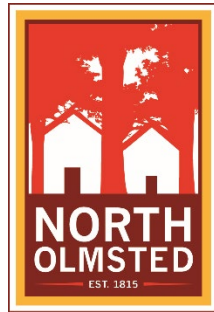


**CITY OF NORTH OLMSTED**  
**Mayor Nicole Dailey Jones**



**2024 & 2025 Nuisance Abatement Services**  
**Request for Proposals**

**Response Due Date: February 2, 2024 at 4:00 PM**

The City of North Olmsted, Ohio seeks proposals from qualified contractors to perform nuisance abatement services for the 2024 and 2025 seasons. To be eligible for consideration, the proposing contractor must be capable of providing the services described herein and must meet all other criteria outlined in this RFP.

**Background & Scope of Services**

The Division of Building receives and responds to complaints regarding long grass, weeds, overgrown vegetation and debris on private property. The City desires for a contractor to supply abatement services for properties which fail to be brought into compliance by the property owner after a notice of violation. The selected contractor will be responsible to provide grass cutting, trimming and debris removal services to the City of North Olmsted for properties requested by the Division of Building. Each property will be identified by address and parcel ID number with any special circumstances noted.

The contractor's duties and responsibilities include the following:

- a. Perform lawn mowing services on lots as designated by the City.
- b. Clean and properly dispose of all debris, trash, and rubbish on the property.
- c. Complete the mowing request within 48 hours of order.
- d. Submit invoices on a monthly basis. Invoices shall give detailed descriptions of each location (address and/or parcel number), dates and time of service, and work performed. Additionally, a date stamped photo of the property prior to abatement and after abatement shall be submitted with invoices.
- e. Other duties as agreed upon.

The successful contractor will be required to register as a contractor with the North Olmsted Division of Building.

## Requirements for Proposals

An original proposal and one (1) copy shall be submitted. Proposals should:

- a. Provide a description of the contractor's background, qualifications and experience, and the background and qualification of the staff to be assigned to the project;
- b. Describe the typical timeframe needed to complete the work described in Scope of Services;
- c. Provide a copy of your certificate of insurance;
- d. Provide at least two (2) references of past clients with similar Scope of Services including any applicable local government references.
- e. Provide a breakdown of any applicable fees for:
  - 1.) Hourly rate
  - 2.) Any other applicable fees

## Selection Procedures, Criteria and Process

The City will select a contractor based on proposals submitted. Contractors interested in being considered for selection should respond by submitting their proposal to the address below **by 4:00 PM on February 2, 2024**. Responses received after 4:00 PM on the due date will not be considered.

Katie Seeley, Building Coordinator  
City of North Olmsted, Ohio  
5200 Dover Center Road  
North Olmsted, OH 44070

The Building Commissioner of the City of North Olmsted will make the final decision to select a Contractor. Selection will be based on the best evaluation and negotiation of price and experience.

Contact Katie Seeley at (440) 716-4123 or [seeleyk@north-olmsted.com](mailto:seeleyk@north-olmsted.com) with any questions regarding this Request for Proposals.

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