

CITY OF NORTH OLMSTED
Mayor Kevin M. Kennedy



**North Olmsted Park Playground
Request for Design-Build Proposals**

The City of North Olmsted, Ohio seeks proposals from qualified contractors for design build services for the North Olmsted Park Playground for 2-5 year olds. To be eligible for consideration, the proposing contractor must be capable of providing the services described herein and must meet all other criteria outlined in this RFP. The following pages provide the instructions for preparing and submitting a proposal as well as the proposal evaluation procedures and criteria to be used in the selection of the firm for the project.

SCOPE OF SERVICES

Minimum Requirements

The project area is located at North Olmsted Park, 28114 Lorain Road immediately east of the North Olmsted Senior Center (see location map). The area can be no bigger than 2,000 square feet. The minimum design components of this project are as follows:

- Climbers - minimum 4
- Slides – minimum 2
- Roofs – minimum 1
- Activity Panels – minimum 8
- Bridges – minimum 1
- Tunnels – minimum 1
- Overheads – minimum 1
- Decks and Ramps – as needed to connect minimum components
- Transfer stations
- Borders – to enclose area with minimum one accessible ramp
- Independent Events – minimum 2, no spring riders
- Surfacing – wood fiber
- Signage

Preconstruction Services

The contractor will work cooperatively with the Division of Parks and Recreation, and will provide, among other services, scheduling, estimating, schematic design, design development, final budgeting, construction detail preparation and preconstruction planning during the preconstruction stage.

Construction Services

The contractor shall be responsible for all necessary site preparation and installation. The contractor shall install the playground pursuant to the approved construction detail and in accordance with the schedule. The contractor shall be fully responsible for the means and methods of construction, progress updates, inspections, project safety, project completion within the schedule agreed upon in the preconstruction phase and compliance with all applicable laws and regulations.

Funding/Available Budget

The available funding for the North Olmsted Park Playground is \$50,000.

REQUIREMENTS FOR PROPOSALS

Interested contractors shall provide the information requested below with a cover letter signed by an officer of the company. All proposals shall contain the following:

- B. **Scope of Service** – Submit a playground proposal which will address the City's needs as described in this RFP. Include a detailed site plan layout and specifications of all proposed playground equipment. Provide information on equipment maintenance and warranties.
- C. **Related Experience** – Include a minimum of three (3) project examples of playgrounds similar in scope to the project described in this RFP along with contact references.
- D. **Project Team** – Identify the project manager and any other key staff. Include a brief discussion of qualifications and experience.
- E. **Project Budget** – Provide a budget estimate for the required services described in this RFP. Any optional or additional cost items beyond the required scope may be included and noted as such.
- F. **Project Schedule** – Provide a schedule detailing projected time frames for the scope of service described in this RFP.

SUBMISSION PROCEDURE, PROPOSAL CONSIDERATION, SELECTION CRITERIA AND PROCESS

The City will select a contractor based on proposals submitted. Interested contractors should respond by submitting three copies of their proposal to the address below **by 12:00 PM on February 21, 2019**. Proposals must be submitted in a sealed envelope plainly marked "PROPOSAL - NORTH OLMSTED PARK PLAYGROUND." Responses received after 12:00 PM on the due date will not be considered.

Chris Wetmore, CPRP
Assistant Recreation Commissioner
City of North Olmsted, Ohio
26000 Lorain Road
North Olmsted, OH 44070

The following shall apply to the consideration of all proposals:

- A. Any proposals submitted to the City are to be prepared at the Proposer's expense.
- B. Any assumptions made by the Proposer in preparing the proposal must be listed separately and attached to the proposal in writing.
- C. The City does not obligate itself to accept any proposal. The City reserves the right to reject any and all proposals and will have no liability whatsoever to any Proposer whose proposal is not accepted.
- D. Acceptance of a proposal will not constitute an agreement between the Proposer and the City. Any proposal will not be binding on the City unless and until an Agreement covering all conditions and provisions of the contract has been reduced to writing, executed by both the successful Proposer and the City and attachment of the appropriate certificates.

The City will assess the submissions based on the following criteria:

- A. Demonstrated past performance of similar work
- B. Understanding of the project objectives and creative design
- C. Project costs and schedule
- D. Other factors, if any, specific to the project

Once all proposals are reviewed and a final ranking has been established by the selection committee, the city shall enter into negotiations with the highest ranked contractor to determine the final scope of service and project budget. If negotiations fail, they shall be terminated, and the city shall enter into negotiations with second highest ranked contractor. This process shall continue until a contract is successfully negotiated. The contract must be approved by the city's Board of Control.

Contact Assistant Recreation Commissioner Chris Wetmore at (440) 716-4125 or wetmorec@north-olmsted.com with any questions regarding this Request for Design Build Proposals.

SITE LOCATION

The playground site is located at 28114 Lorain Road in North Olmsted Park. The site is just east of the Community Cabin and Senior Center. This map shows the old playground that is no longer in that space. The new playground will go in this same space.

