

26000 Lorain Rd  
North Olmsted, OH 44070  
Phone: 440-734-8200 Fax: 440-716-4253

CITY of NORTH OLMSTED

# Parks & Recreation



## Pavilion Rental Form

Contact Name: \_\_\_\_\_  
Group Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Contact Email: \_\_\_\_\_  
Contact Phone: \_\_\_\_\_  
Event Purpose: \_\_\_\_\_  
Number of Guests Expected: \_\_\_\_\_  
Equipment/Activities used at Event: \_\_\_\_\_

\*\* (Anyone planning on having food trucks, inflatables, animals, or amusement rides/games must provide a Certificate of Insurance that lists the City of North Olmsted as additionally insured at minimum \$500,000.00)\*\*

### Pavilion Rental Only:

Date of Event: \_\_\_\_\_ Time of Event: \_\_\_\_\_

Location of Event:  North Olmsted Park Community Council Pavilion (75 People) 28114 Lorain Rd  
 North Olmsted Park Playground Pavilion (35 People) 28114 Lorain Rd  
 North Olmsted Park Gazebo (20 People) 28114 Lorain Rd  
 Little Clague Park Pavilion (60 People) 3000 Clague Rd  
 Barton and Bradley Park Pavilion (60 People) 30651 Bradley Rd

Fees: Monday thru Thursday:  
Residents: \$75 Non-Residents: \$100

Friday thru Sunday:  
Residents: \$100 Non-Residents: \$125

**I agree to take full responsibility of any damages that occur to the pavilion during my rental.  
I have read and agree to comply with the rules for use and cancellation policy.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# North Olmsted Parks and Recreation

## Rules and Regulations for Pavilion Rentals

Parks and Pavilion Rental Agreement form must be completed 14 days prior to your event.

Must be at least 21 years old to rent.

No Alcohol is permitted at any North Olmsted City Park.

Fees must be paid in full and form must be completed, at the time of reservation.

Renters must provide adequate supervision of children when at any Parks.

Anything other than tape to hang decorations is prohibited.

Banners and signs may be used the day of your event but need to be taken down at the conclusion.

**Cancellation Policy:** No refunds will be made. In the event of extreme weather conditions or park closings, as determined by North Olmsted Parks and Recreation, every effort will be made to reschedule your event on dates that the pavilion has not already been rented, or give a household credit which can be used for any other activity registered through the Recreation Department.

**Paperwork:** Once your pavilion rental has been confirmed by North Olmsted Parks and Recreation, the pavilion is yours to use for the rental date and times. You should bring a copy of your reservation form with you on the day of your event. If another party is using the pavilion when you arrive please show them your reservation form. If any problems the day of your rental please contact the front desk of the Recreation Center at 440-734-8200.

**Entertainment:** The City of North Olmsted reserves the right to approve and/or deny any entertainment offered at an event. The type of entertainment must be provided to North Olmsted Parks and Recreation at least 30 days in advance of event.

**Parking:** Neither the Renter or any person attending or servicing an event may park on public roads, grass, or pedestrian paths without approval from North Olmsted Parks and Recreation.

**Fields:** Use of fields is permitted only when no league games or practices are scheduled. Any organized game or athletic event on any field must have a permit that requires a fee. Fields must be left in good playing condition and may not be used when wet. A permit must be secured in order to use a field at night requiring lights.

**Cleanup:** Renter is responsible for clean up at the pavilion. All garbage, including loose trash, should be placed in garbage cans. Signs/banners should be removed. Tape should be removed from beams and picnic tables. Additional garbage cans can be placed at the pavilion if requested 1 week before rental.

**Liability and Hold Harmless, Release and Indemnification:**

The Renter and all guests of the Renter will use the pavilions at their own risk. The City of North Olmsted shall not be responsible or otherwise held liable in anyway for injury to Renter or any guests of the Renter while on the premises. No guarantees are expressed or implied regarding liability/compatibility of materials or contents suitability for Renter's intended use of property. Renter hereby agrees to hold the City of North Olmsted harmless, release and indemnify City of North Olmsted, its employees and officials for any cost or expense whatsoever arising from or related to any claim, demand, suit, or litigation which may arise out of or in connection with Renter and/or Renter's guests use and occupancy of pavilions or park property or failure of Renter and Renter's guests to observe all rules and regulations of Local, State, and Federal Laws.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_