

North Olmsted Parks & Recreation - Employment Opportunities

Aquatics

Lifeguard

Lifeguards will provide a safe aquatic environment for all people by knowing and understand the pool safety policies and enforcing them in a courteous manner. They will keep the pool area free of all hazards and perform maintenance duties as assigned. Interested candidates must have a current lifeguard certificate and be 16 years of age or older.

Current positions available: Early mornings (5 AM), day time, evenings and weekends.

Contact: Ashley Gribble at gribbleba@north-olmsted.com or 440-716-4248

Learn to Swim Instructor

Learn to swim instructors will provide a prepared lesson plan and support participants in achieving their goals while maintaining a constant supervision of all class participants. Patiently provide positive feedback and reinforcement in response to the participants learning and practicing skills. Evaluate the progression of each participant. Convey information regarding the participant to parents/guardians and colleagues.

Current positions available: Evenings and weekends.

Contact: Ashley Gribble at gribbleba@north-olmsted.com or 440-716-4248

Water Exercise Instructor

Water Exercise Instructors must operate within the policies, procedures, and practices of the North Olmsted Parks and Recreation. This position is responsible for the preparation, planning and instruction of assigned water exercise classes, relationship building, and providing excellent customer service. Weekday morning shifts available. Prior experience in teaching water exercise preferred.

Current positions available: Mornings.

Contact: Ashley Gribble at gribbleba@north-olmsted.com or 440-716-4248

Camp

Summer Camp Counselors

North Olmsted Parks & Recreation is looking for qualified applicants for our summer camp program. Our summer camp is for children in grades K-7 and is held at the North Olmsted Recreation Center along with a school building within the district. Qualifications should include creativity, enthusiasm and excitability as these characteristics will ensure a successful summer camp for all of our campers.

Current positions available: Weekdays (7:00 AM – 5:00 PM)

Contact: Tim Campbell at campbellt@north-olmsted.com or 440-716-4214

Building

Front Desk Attendants

Front Desk attendants provide excellent customer service to our members and guests. They will help facilitate transactions within our computer system such as program registration, membership registration and facility reservations. Other duties include greeting patrons upon arrival, answering phones, and giving tours of the facility. This position is part-time.

Current positions available: Weekday evening and weekend evenings.

Contact: Michael Tilenni at tilennim@north-olmsted.com or 440-716-4219

Building Manager

The Building Manager makes sure everything is running smoothly during their shift. Managers must be aware of the schedule for each area of the building and each staff schedule. They are responsible for set up and tear down for all programs and events happening during their shift. They work hand in hand with the Maintenance staff on duty to maintain a smooth operation for all patrons. This position is part-time.

Current positions available: Evenings and weekends

Contact: Michael Tilenni at tilennim@north-olmsted.com or 440-716-4219

Maintenance

Part Time Maintenance personnel are responsible for the cleanliness of the Recreation Center and our Parks. Changing garbage, vacuuming, sweeping, cleaning windows and doors, mopping floors and maintaining sports fields are some of the responsibilities. Applicants must be 18 years or older and possess a valid Ohio Driver's License. Must be able to lift 25lbs.

Current positions available: All shifts available.

Contact: Chris Wetmore at wetmorec@north-olmsted.com or 440-716-4215

Birthday Party Coordinator

Birthday Party Coordinators are responsible for the overall supervision of our Field House, Skating and Swimming, birthday parties. This includes the setup and tear down of the party; along with the monitoring of each activity, throughout the duration of the party.

Current positions available: Weekends.

Contact: Tim Campbell at campbellt@north-olmsted.com or 440-716-4214

Field House

Field House Attendant

Field House Attendants are responsible for the general supervision of our Field House; this includes enforcement of all rules and ensuring that all patrons are adhering to the schedule of events for the day.

Current positions available: Evening and weekends.

Contact: Tim Campbell at campbellt@north-olmsted.com or 440-716-4214

Ice Rink

Skate Guard

Skate Guards are responsible for the general supervision and cleanliness of the ice rink. They will enforce all rules of the ice rink while distributing rental skates and skating aids to all patrons.

Current positions available: Evenings and weekends.

Contact: Chris Wetmore at wetmorec@north-olmsted.com or 440-716-4215

Pickup Hockey Attendant

Pickup Hockey Attendants are responsible for the general supervision of our Pickup Hockey program; this includes enforcement of all rules.

Current positions available: Afternoons.

Contact: Chris Wetmore at wetmorec@north-olmsted.com or 440-716-4215