

North Olmsted Parks and Recreation - Employment Opportunities

The North Olmsted Parks and Recreation Department is looking for enthusiastic, outgoing people for several part time positions. Part time employees can work up to 25 hours per week. The following positions are available: Part Time Maintenance Staff, Lifeguard, Child Care Attendant, Front Desk Attendant and Building Manager. Please see the descriptions below and if you are interested please download an application and turn it in to the front desk at the recreation center.

Maintenance

Part Time Maintenance personnel are responsible for the cleanliness of the Recreation Center and our Parks. Changing garbage, vacuuming, sweeping, cleaning windows and doors, mopping floors and maintaining sports fields are some of the responsibilities. Applicants must be 18 years or older and possess a valid Ohio Driver's License. Must be able to lift 25lbs. Must have ice cutting and Zamboni experience.

Current positions available: Weekday and weekend day and evening shifts.

Contact: Chris Wetmore at wetmorec@north-olmsted.com or 440-716-4215

Building Manager

The Building Manager makes sure everything is running smoothly during their shift. Managers must be aware of the schedule for each area of the building and each staff schedule. They are responsible for set up and tear down for all programs and events happening during their shift. They work hand in hand with the Maintenance staff on duty to maintain a smooth operation for all patrons. This position is part-time.

Current positions available: Evenings and weekends

Contact: Michael Tilenni at tilennim@north-olmsted.com or 440-716-4219

Front Desk Attendants

Front Desk attendants provide excellent customer service to our members and guests. They will help facilitate transactions within our computer system such as program registration, membership registration and facility reservations. Other duties include greeting patrons upon arrival, answering phones, and giving tours of the facility. This position is part-time.

Current positions available: Evenings and weekends.

Contact: Michael Tilenni at tilennim@north-olmsted.com or 440-716-4219

Temperature Taker

North Olmsted Parks & Recreation is looking to hire for the position of temperature taker. Temperature takers are responsible for checking the temperature of all members and guest when they enter the facility. Other duties include greeting patrons upon arrival, answering phones or questions that guests or membership might have and using our computer system. This position is part-time.

Current positions available: Evenings and weekends.

Contact: Michael Tilenni at tilennim@north-olmsted.com or 440-716-4219

CITY of NORTH OLMSTED

Parks &
Recreation

Revised as of 09/21/2020